



CATHOLIC LEGAL IMMIGRATION NETWORK, INC.

and

**Catholic Charities of Dallas, Immigration and Legal Services Present: Immigration Skills Training**

Date and Time: June 4-5, 2007 - Thursday and Friday - 9:00 a.m. - 5:00 p.m.

Location: Hampton Inn & Suites, 1202 Ed Carey Drive, Harlingen, TX 78550  
956-428-9800, \$89 room rate (single or double)

Cost: \$205 per person from CLINIC affiliates; \$615 cap for affiliate staff (\$50 materials fee for more than 3 attendees)

\$230 nonprofit agency staff; \$690 cap for nonprofit agency staff (\$50 materials fee for more than 3 attendees)

\$370 per person for private attorneys and their staff.

Registration includes manual, continental breakfast both days. Lunch is on your own.

This two-day training will focus on improving skills in client interviewing, legal research, and legal writing. Through presentations and group exercises, participants will have an opportunity to develop and practice effective client interviewing techniques; learn methods for conducting legal research using immigration source books and the Internet; and practice how to write clearly and persuasively. The training will cover specific types of persuasive legal writing for immigration cases, including letters, declarations, and motions. The trainers for this program will be Susan Schreiber of CLINIC's Chicago office, Charles Wheeler of CLINIC's San Francisco office, and private attorney Fernando Dubove from Dallas.

All participants are encouraged to bring to the training a current edition of the Immigration and Nationality Act (INA) and a copy of 8 Code of Federal Regulations (8 CFR). Please see information for ordering and purchasing these materials on the reverse side of this page. If you do not currently have these materials we recommend you order them immediately.

Name/s: \_\_\_\_\_

(Clearly print your name as you would like it to appear on your certificate. Each participant should complete a registration form.)

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Amount enclosed: \$\_\_\_\_\_

Please make checks to Catholic Charities. Send check and this form to: CLINIC Training, Catholic Charities, Immigration and Legal Services, 5415 Maple Ave., Ste 400, Dallas, TX 75235

REGISTRATION DEADLINE: May 25, 2007  
LIMITED SPACE. PLEASE REGISTER NOW!  
For more information call: Paola Garces at 214-634-7182, Ext 223.

Suggestions for ordering Immigration and Nationality Act (INA) and Title 8, Code of Federal Regulations (8 CFR): the following two vendors are reliable sources for ordering these two publications. You may, however, want to shop around for better pricing through other sources.

Immigration and Nationality Act: available through LexisNexis, [www.lexisnexis.com](http://www.lexisnexis.com) \$104

Title 8, Code of Federal Regulations: available through AILA, [www.AILA.org](http://www.AILA.org), \$82

#### Draft Agenda

##### June 4

9 - 9:30 - Welcome, Agenda, Group Intros  
9:30 - 10:00: Skit; Group Discussion of Interview Objectives; Skit/Exercise on Framing Questions  
10:00 - 10:45: Observation and Critique of Mock Interview  
10:45 - 11: Break  
11 - 12: Interview Exercise  
12 - 12:15: Group critique of exercise  
12:15 - 1:30: Lunch  
1:30 - 2:15: Presentation on Basic Legal Authority Concepts  
2:15 - 3:15: Reading statutes and regulations  
3:15 - 3:30: Break  
3:30 - 3:45: Legal Research on the Internet  
3:45 - 5:00: Small group research exercises  
Homework - read writing case file

##### June 5

9 - 10:45: How to Write Simply and Persuasively  
10:45 - 11: Break  
11 - 12:15: Specific Types of Legal Writing  
12:15 - 1:30: Lunch  
1:30 - 2: Discuss legal issues in writing problem  
2 - 3:30: Prepare cover letter and affidavit  
3:30 - 4: Group discussion of writing exercise