



Office of Communications

U.S. Citizenship
and Immigration
Services

USCIS Update

Aug. 10, 2009

USCIS Explains Employment-Related Notification Requirements for Petitioners of Religious Workers

WASHINGTON—U.S. Citizenship and Immigration Services (USCIS) announced today the manner in which petitioners for religious workers must notify USCIS regarding their employment of nonimmigrant religious workers in R-1 status. The procedures are necessary to enable petitioners to comply with the notification requirements established by USCIS regulations governing the R-1 nonimmigrant classification.¹

The approved petitioning employer must notify USCIS within 14 days when an R-1 alien is working less than the required number of hours or has been released from, or has otherwise terminated, employment before the expiration of a period of authorized stay.

The petitioner must include the following information in the notification:

- Reason for the notification or a reason for *late* notification (if applicable);
- USCIS receipt number of the approved R-1 petition;
- Petitioning employer's information (name, address, telephone number and employer identification number (EIN), if available.
- R-1 beneficiary information (full name, date of birth, country of birth, last known physical address and phone number).

Employers should provide notification to USCIS via e-mail at:

CSCR-1EarlyTerminatonNotif@dhs.gov.

Notification to USCIS via e-mail is strongly encouraged; however, paper notification can also be made via mail (before the end of the 14 calendar day reporting window) to:

U.S. Department of Homeland Security
U.S. Citizenship and Immigration Services
California Service Center
Attn: Div X/BCU ACD
P.O. Box 30050
Laguna Niguel, CA 92607-3004

Customers are encouraged to check the USCIS Web site at www.uscis.gov frequently for updates or call the USCIS National Customer Service Center toll free at (800) 375-5283.

– USCIS –

¹ See CFR 214.2(r)(14)