

**DEPARTMENT OF HOMELAND SECURITY
U.S. CITIZENSHIP AND IMMIGRATION SERVICES
OFFICE OF THE CHIEF COUNSEL
EXPERIENCED ATTORNEYS
GS-12 TO GS-15**

The Office of the Chief Counsel (OCC), U.S. Citizenship and Immigration Services (USCIS), Department of Homeland Security, is seeking an experienced attorney with demonstrated experience in immigration law for the Adjudications Law Division (ALD) in Washington, D.C.

Each attorney will serve as an advisor to the Chief of the ALD, the Chief Counsel, and to USCIS and other Departmental components on issues relating to U.S. immigration laws.

The ALD handles legal matters related to all aspects of immigration benefits -- including immigrant and nonimmigrant visa petitions; family-based, employment-based, and diversity visas; issues related to change, extension and adjustment of status; adoptions; naturalization and citizenship; parole; employment authorization; and alien registration. ALD attorneys provide advice to the Director and USCIS Operations on the legal consequences of policies and initiatives that affect immigration benefit processing and adjudications. ALD attorneys review regulations, policy memoranda, and field guidance for legal sufficiency. ALD attorneys also provide litigation support to the Department of Justice in federal lawsuits involving USCIS regulations, adjudications, practices, and/or policies.

Applicants must possess a J.D. degree from an accredited law school, be an active member of the bar (any jurisdiction), and have at least **three** years of post-J.D. experience. They must submit a cover letter that demonstrates the specific skills, experience, and interests that qualify them for the position.

DEADLINE TO APPLY: Applications must be received by the closing date/time of 5:00 pm Eastern Time on July 5, 2005.

NOTE: If you submitted a resume and current writing samples in response to the **March 25, 2005** USCIS vacancy announcement for the Office of Chief Counsel, Adjudications Law Division, you do not need to resubmit your application. Your application will be considered in conjunction with all applications received pursuant to this vacancy notice.

HOW TO APPLY

Applicants also must submit:

1. A cover letter addressing your qualifications for the position

2. A current resume
3. Two writing samples

WHERE TO APPLY

Applications must be postmarked or sent via e-mail by the closing date. Applications sent by facsimile will not be considered. Because we expect a large number of applications, we regret that we cannot accept telephone inquiries.

Applications may be:

- (1) mailed to: Ramona L. McGee
Chief, Adjudications Law Division
Office of the Chief Counsel
U.S. Citizenship and Immigration Services
Room 4025
20 Massachusetts Avenue, N.W.
Washington, D.C. 20529

-OR-

- (2) e-mailed in MS Word format or readable using Adobe Acrobat (for scanned documents) to the following e-mail address for Ian Hinds, Deputy Chief of the Adjudications Law Division: Ian.Hinds@dhs.gov

The position is at the GS-12 through GS-15 level, depending on such factors as the selectee's experience and current salary, and have promotion potential to the GS-15/10 level. Relocation expenses will not be reimbursed.

The U.S. Department of Homeland Security is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, membership in an employee organization, or personal favoritism. The Department welcomes and encourages applications from persons with physical and mental disabilities. It is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973 to ensure that those with disabilities have every opportunity to be hired and advanced on the basis of merit. The Department provides reasonable accommodation to applicants with disabilities where appropriate. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace, and persons selected for employment will be required to pass a drug test that screens for illegal drug use. Employment also is contingent upon the completion and satisfactory adjudication of a background investigation.